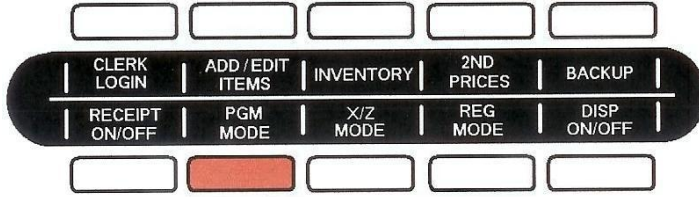
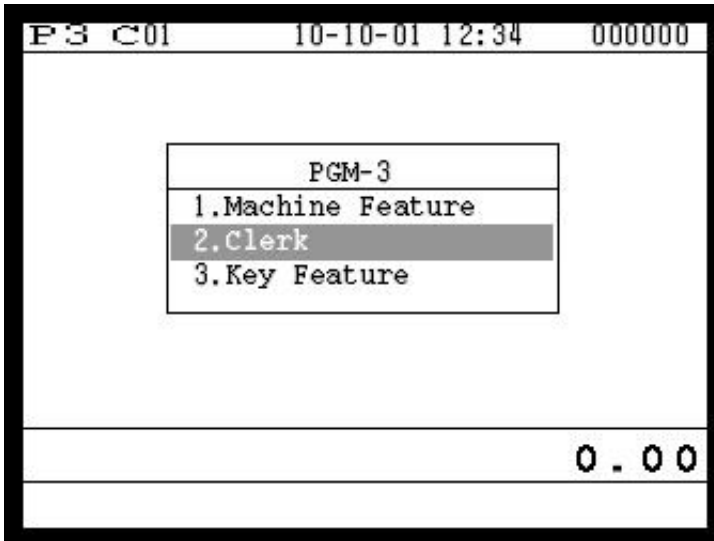


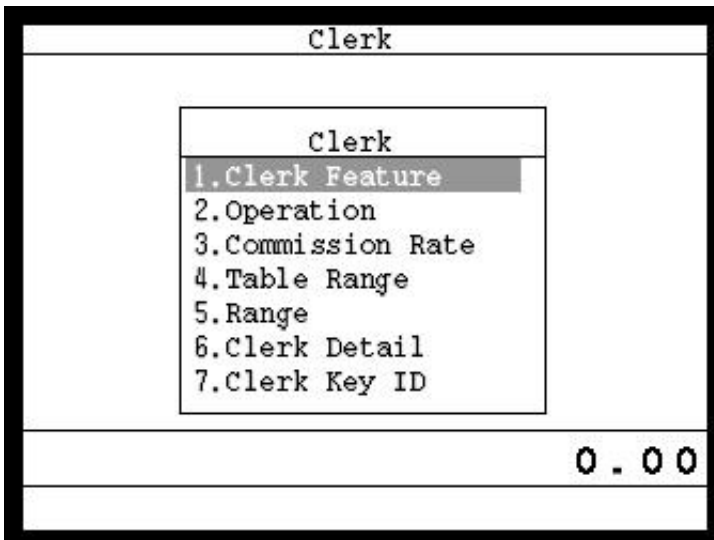
# Manage Clerks



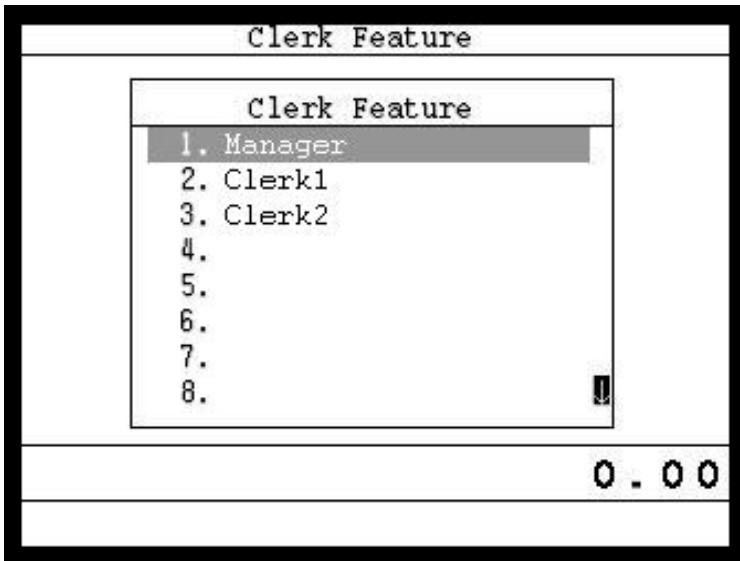
1. Click on the “PGM MODE” button 3 times, until you get to PGM-3.



2. Click the down arrow and highlight 2.Clerk, then press the “Yes” Button on your keyboard.



3. Press “Yes” on the keyboard once again on Clerk Features which is the default list.

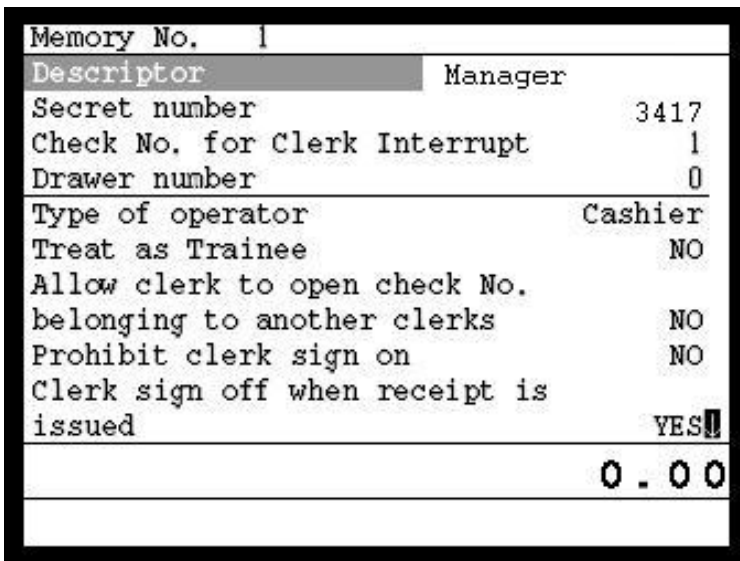


4. In the Clerk Feature have 2 default names.

1. Manger, which has complete access to the entire registers features.

2. Clerk, which has limited access.

Select the type of user you would like to alter. After you've selected the name



5. To change the Descriptor, click "Yes" then type in the name Manger or Clerks name. Then go down to the "Secret Number" and enter in a 4 digit number then press "Yes" button the keyboard.

6. Escape and repeat step 4 if you want to edit other clerks.