



① **Shift key**

Press this key to shift the following characters from the uppercase letter to lowercase letter and returns to the uppercase letter in sequence.

② **Left cursor key**

Press this key to shift the character setting position to the left one by one. This key is used to correct already entered characters.

③ **Right cursor key**

Press this key to shift the character setting position to the right one by one. This key is used to correct already entered characters.

④ **Double size letter key**

Press this key to specify that the next character you input to a double size character.

⑤ **Space key**

Press this key to set a space.

⑥ **CAP key**

Press this key to shift the character to the uppercase letter.

⑦ **Alphabet keys**

Press these keys to input characters.

⑧ **Numeric keys**

Press these keys to enter program codes, memory number and character codes.

⑨ **Yes key**

Press this key when the alphabetic entry for a descriptor, name or message has been completed. This key is also used for editing the programmed characters.

⑩ **Backspace key**

Press this key to move the character placed behind.

⑪ **ESC/SKIP key**

Press this key to terminate the character programming.

⑫ **Insert key**

Press this key to put one space between the original characters.

⑬ **Delete key**

Press this key to clear the designated character.