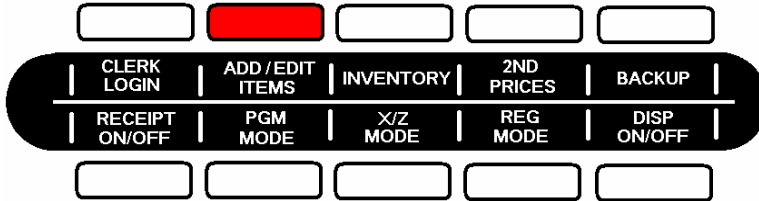
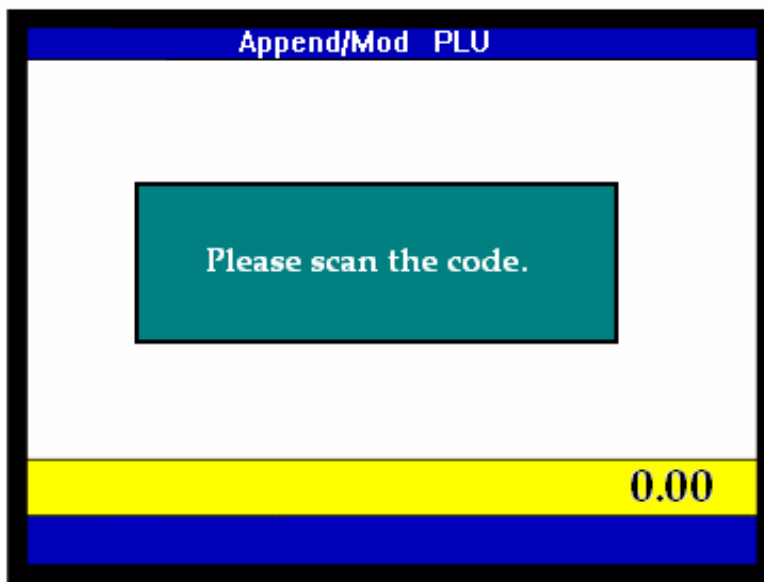


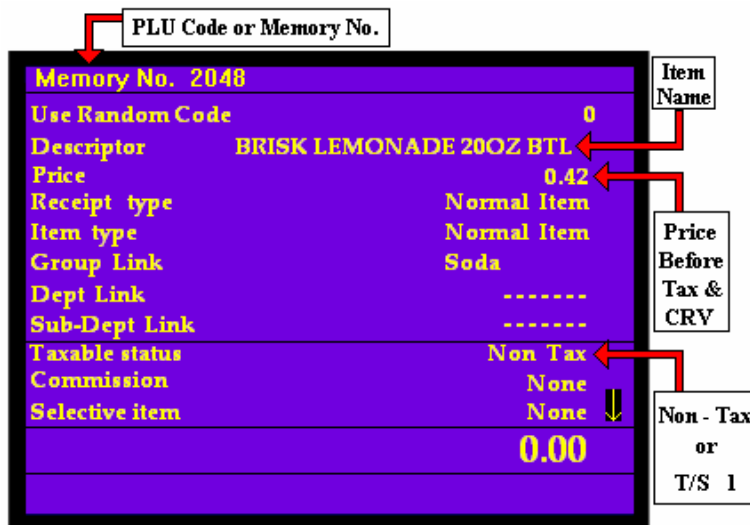
# How to Add or Modify Items



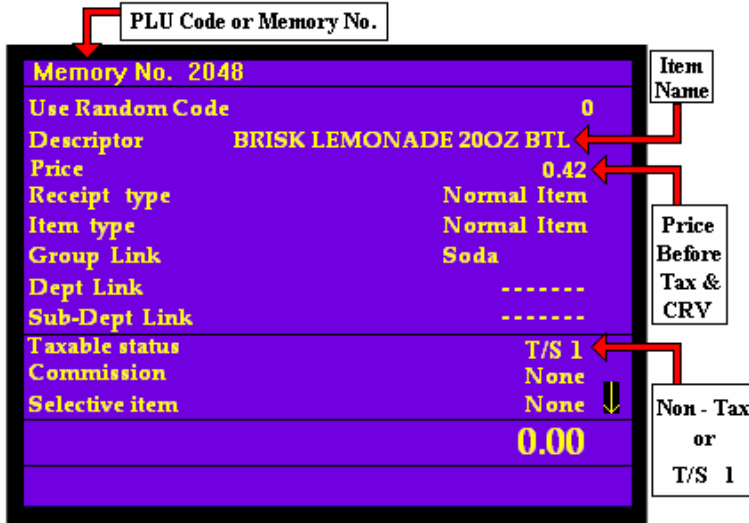
1. Press the **ADD/EDIT ITEMS**. You will then be asked "Please scan the code."



2. Scan the item that you would like to add to the system or you would like to change.

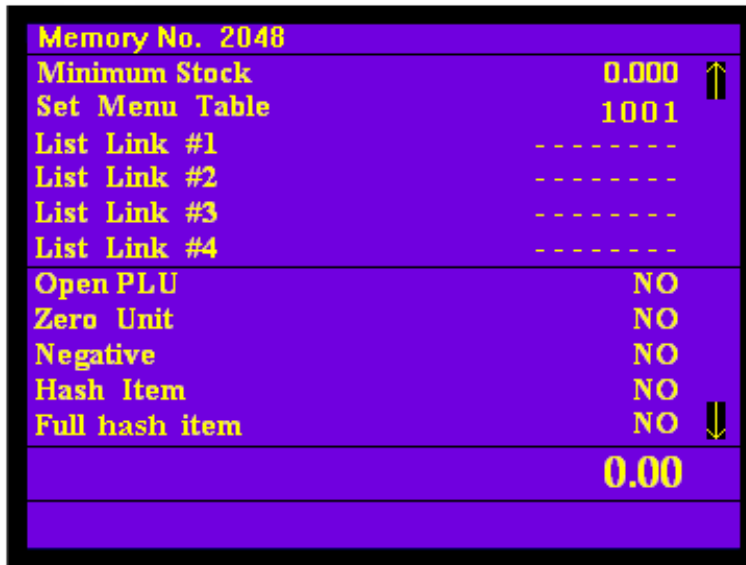


3. Once scanned, the item description screen will appear. To type in the name use the arrow keys to move to the Descriptor and press YES on the keyboard. Type in the name and press YES.
4. Highlight Price and enter the cost of the item and press YES.

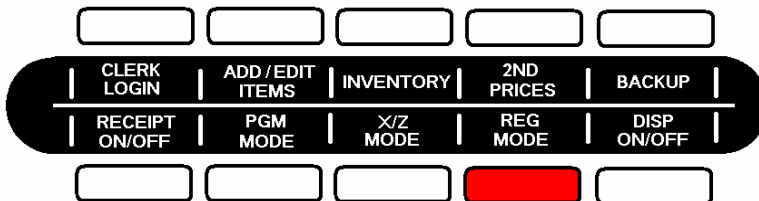


5. Highlight Group Link and press YES. You will see a list of different groups. Select the one you would like to use for this item. Example: for a Brisk the group is Soda.

6. To set Tax, highlight Taxable Status and press YES. Highlight T/S 1 and press YES. To set Non Tax, highlight Taxable Status and press YES. Highlight Non Tax and press YES.



7. To set CRV, press PAGE DOWN twice and you will see the screen to the left. Highlight Set Menu Table. Use the CRV table and enter the appropriate number and press YES. To remove CRV press 0 and then YES.



8. To use the register normally, press the ESC/SKIP button on the register twice and then press the REG MODE button.